

LIST OF KEY ISSUES WITHIN CONSTITUTIONAL REVIEW DOCUMENTS

| No | Location | Issue | Comments |
|----|---|---|---|
| 1 | Section 6 of the Council Procedure Rules | Introduction of a 'Budget Meeting' that is treated differently to an Ordinary Meeting – no Notices of Motion, Cabinet Member questions etc – just consideration of the budget items | <p>This is a practice adopted by many Councils including Norfolk County Council</p> <p>This provision has been added following feedback from Chief Finance Officer:</p> <p><i>6.2.10.4 Any other document identified by the Chief Finance Officer as requiring approval as part of the budget setting process.</i></p> |
| 2 | Section 6.7.1 of the Council Procedure Rules | Introduction of a process for submission, approval and publication of proposed amendments before the Budget Meeting | <p>Enables Members to be fully informed before the Budget Meeting of all the costed options for the Budget Meeting to support informed decision making but necessitates a departure of normal practice of amendments being moved from the floor.</p> <p>Should there be a set number of individual amendments that may be moved per Group/non-aligned Member or the ability to move an 'alternative budget'</p> <p>Feedback from the Chief Finance Officer is that if Members resolve to permit an 'alternative budget' from each opposition Group and non-aligned Member then these would need to be submitted far earlier than 4 working days before the Budget Meeting – suggestion is after the Cabinet meeting which recommends the proposed Budget to FC. There will also be a resource implication which is being estimated.</p> |
| 3 | Section 7.9-7.11 of the Council Procedure Rules | New process for Notices of Motion | The current drafting of 7.11 means that the two largest opposition |

| | | | |
|---|--|---|--|
| | | | Political Groups could technically block out any other Motions whereas if the Motions do roll to the next meeting then any other motions from other Groups or non-aligned Members would come first in the agenda |
| 4 | Section 20.6 and 20.7 of the Council Procedure Rules | Change of process for putting questions by members of the public | Is it digital exclusion to not provide hardcopies of the public questions at the meeting Should members of the public be permitted to ask questions over Zoom |
| 5 | Substantive change schedule - number 2 | What should be the position on Standing Order 34's speaking at Planning Committee: <ul style="list-style-type: none"> - All Members have the right to exercise if they choose - Only the Ward Member can speak on each item OR - Ward Member plus another person(s) the Chair determines AND Should there still be two hours notice to attend under Standing Order 34 – shorter/longer and notice to the Chair as well as Democratic Services | |
| 6 | Substantive change schedule - number 1 | Changing Planning Committee, Licensing Committee and Licensing and Appeal Board Member numbers to 15, 13 and 13 respectively | Planning Committee would lose 1 Member each from Independent Partnership, Conservatives and Labour |
| 7 | Substantive change schedule - number 4 | Amending Standing Order 23 so that approval of job descriptions for Chief Officers becomes | Full Council will instead be asked to approve salary packages for any new appointments to Chief Officers of over £100,000. This provides |

| | | | |
|--|--|--|---|
| | | operational, not a Full Council function | transparency and accountability for payment of Chief Officers and reserves that function to Full Council, whilst moving the far more operational function of approval of a Job Description to officers. |
|--|--|--|---|